

Donation Request Form

In order to help us expedite the donation procedure, please complete this form in its entirety. In addition, this form must be accompanied by a descriptive letter written on the official letterhead of the organization.

Mail to: Copy Stop Print and Postal
2290 Boonville Rd. Ste 400
Bryan, Tx. 77808

Name of your organization: _____

Summarize the focus of your organization (i.e. shelter, school, healthcare):

Shipping address (P.O. Boxes cannot be accepted): _____

Contact Person: _____

Phone number: _____ Non-Profit I.D. #: _____

What is the date of your event? _____

What type of event will you be hosting? (silent or live auction, raffle, etc.)

What kind of attendance do you anticipate for your event? _____

What is the value of the product you are hoping for? _____

What specific area will these proceeds benefit? _____

What type of advertising are you planning to promote this event?

Additional Comments: _____

Signature: _____ Date: _____